



## **ELECTORAL COMMISSION OF ZAMBIA**

### **ECZ/POLITICAL PARTIES LIASON COMMITTEE**

#### **Terms of Reference**

In pursuance of Section 9 of the Electoral Commission Act No. 24 of 1996, the Electoral Commission of Zambia hereby establishes an ECZ/Political Parties Liaison Committee.

#### **1. COMPOSITION**

- (i) Director – Chairperson
- (ii) Heads of Department of Electoral Commission of Zambia in attendance
- (iii) One (1) representative from each registered Political Party, which has continued to be registered with the Registrar of Societies.
- (iv) Public Relations Manager as Secretary

#### **2. TERMS OF REFERENCE**

- (a) To be a forum for consultation and co-operation between the Commission and registered political parties on all electoral matters.
- (b) To promote harmony, trust and confidence among stakeholders in the electoral process.
- (c) To enhance members' understanding of the role of the Electoral Commission and the political parties in the process.

- (d) To share knowledge, skills and strategies of participation in the Electoral process and acknowledgement of dissenting view points.

### **3. ALLOWANCES**

- (a) Members shall be paid such allowances as determined by the Commission from time to time.
- (b) Political Parties shall be responsible for all other expenses incurred by their representatives in respect of their participation in Committee meetings.

### **4. MEETING**

The Committee shall hold quarterly meetings, provided that the Commission or five (5) political parties may call for an extra-ordinary meeting.

### **5. PROCEEDINGS**

- (a) The Director of Elections shall be the Chairperson of the Committee. In his/her absence, any of the Deputy Directors shall chair the meeting.
- (b) The Committee shall adopt its own procedures for holding meetings provided that during voting, the Commission shall have only one vote exercised by the Chairperson.
- (c) 50% of members present shall constitute a quorum of a meeting, at least five (5) should be political party representatives.